हरियाणा रेल अवसंरचना विकास निगम लिमिटेड
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)
HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION Ltd.
(A JOINT VENTURE of GOVERNMENT of HARYANA and MINISTRY of Railways)

**No. HRIDC/ 480/2025/ (Eoffice-10587)** **Dated: 30-10-2026**

## Vacancy Notice (No. HRIDC/2026/30)

**APPLICATION FOR THE POST OF DEPUTY GENERAL MANAGER (Civil) ON CONTRACTUAL BASIS IN HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (HRIDC).**

Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC) is a Joint Venture company of Govt. of Haryana (GoH) and Ministry of Railways (MoR) with an equity participation of 51% and 49% respectively. The company was formed with an objective to develop the Rail Infrastructure for capacity enhancement in the State of Haryana and to carry on Business Development, financing, planning and implementation of Railway projects. Haryana Orbital Rail Corridor (HORC) project from Palwal to Sonipat via Sohna, Manesar & Kharkhoda (bypassing Delhi area) has been approved by Cabinet Committee of Economic Affairs (CCEA) and is being implemented by HRIDC.

HRIDC proposes to engage professionals having exposure in the field of planning/execution of Railway infrastructure. To meet the company's requirement applications are invited from motivated and target-oriented officials for posting in HRIDC on Contractual Basis. The details of the posts along with eligibility criteria are given below:

<table>
<tr><td>ORGANIZATION</td><td>:</td><td colspan="3">Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)</td></tr>
<tr><td rowspan="4">TITLE OF POST</td><td rowspan="4">:</td><td rowspan="4">Deputy General Manager (Civil) in E-5 IDA Scale</td><td>No. of post-03</td><td>Category</td></tr>
<tr><td>01</td><td>SC</td></tr>
<tr><td>01</td><td>BCA</td></tr>
<tr><td>01</td><td>UR</td></tr>
<tr><td>LOCATION</td><td>:</td><td colspan="3">Gurugram</td></tr>
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<table>
<tr><td>AGE</td><td>:</td><td colspan="4">Maximum age limit is 45 years as on the date of notification.</td></tr>
<tr><td>ESSENTIAL QUALIFICATION</td><td>:</td><td colspan="4">B.E./B. Tech from a recognized University/ Institute in Civil Engineering or equivalent with not less than 60% Marks in aggregate.</td></tr>
<tr><td>Relaxation</td><td>:</td><td>S. No.</td><td>Category</td><td>Upper Age</td><td>% of Marks in requisite Qualification</td></tr>
<tr><td></td><td></td><td>i.</td><td>SC/BCA</td><td>5 Years</td><td>5%</td></tr>
<tr><td>ELIGIBILITY CRITERIA</td><td>:</td><td colspan="4">a) Official working in IDA Scale in CPSE/ Central Govt. Companies/ Metro Companies/similar State Govt. companies:<br><br>The Candidates should be working in the same level (i.e., E-5 IDA Scale).<br>Or<br><br>The Candidate working in one level below (i.e. E4 IDA scale) for at least last three years.<br><br>b) Official working in private Organizations:<br><br>(i) Candidate must have minimum 12 years post essential qualification of experience in relevant field and minimum annual gross salary (As per Form 16) should be Rs. 15 Lakhs.<br><br>(ii) Applicants must submit Form 16 downloaded from Income tax website in support of their annual gross salary.<br><br>(E5 level to be referred as Rs. 80,000 to Rs. 2,20,000 and E4 Level as Rs. 70,000/- to Rs. 2,00,000/- in IDA Pay Scale)</td></tr>
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| | | |
|---|---|---|
| RELEVANT EXPERIENCE | | Planning/execution of Metro/ RRTS/ Railway New Line/ Doubling/ Gauge Conversion/ other Railway projects, involving work of Survey/ Earthwork/ Bridges/ Railways Track/ Via-duct/ Tunnel or allied works.<br><br>**Experience in Railways/Metro/Railway PSUs will be preferred.** |
| SELECTION PROCESS | : | Candidates shortlisted based on the application and documents submitted by the applicants shall be called for an interview. The candidate has to bring a hard copy of the application and originals of all documents/certificates for verification. |
| SERVICE CONDITION | : | Selected candidates shall be posted as Deputy General Manager (DGM) on a contract basis initially for a period of 3 years which can be extended at the sole discretion of the company. He/she shall be paid IDA Pay Scale in E5 (Rs. 80,000 to 2,20,000) plus other allowances as per HR policy of HRIDC. Initially the basic salary shall be fixed at Rs. 80,000/-. |
| CONDUCT DISCIPLINE & APPEAL RULES | : | The conduct, discipline & appeal rules of the corporation in force for all categories of employee would also be equally applicable to all the posts. |
| CLOSING DATE | : | 30 Days from the date of issue of notification |
| WEB ADDRESS | : | www.hridc.co.in |

## (I) HOW TO APPLY: -

a) Candidates fulfilling the eligibility criteria laid down above, should apply and submit application form duly filled in (Annexure – I & II) along with the self-attested copies of the mark sheets, passing certificates, experience certificate, certificate in support of age proof and any other relevant documents addressing to:

**Sr. Manager/HR**
**Haryana Rail Infrastructure Development**
**Corporation Ltd., SCO 17-19, 3rd Floor,**
**Sector-17A, Chandigarh-160017.**

The envelope containing the application should be subscribed "Application for the post of
…….".

b) Shortlisted candidates called for interview shall bring originals of papers submitted for verification. The following documents are required to be submitted along with application form:

i) 2 recent passport size color photographs.
ii) High School certificate for proof of date of birth/Birth Certificate.
iii) Certificate of academic & professional qualifications and statement of marks of all the qualifications for all semester/years (including 10th and 12th class)
iv) Proof of identity and address (Passport, Voter Id, Driving License, Aadhar Card etc.)
v) PAN Card
vi) Proof of professional experience as claimed in the application form. In respect of current employment, experience certificate/joining letter along with last month's salary slip, Form 16 and other documents which clearly prove continuity in the job are to be attached. In case, certificates claim is not established from the proofs submitted, his/her application is liable to be rejected.
vii) Any other documents in support of his/her candidature.

c) Experience will be reckoned as on the date of advertisement

d) If any of the claims made by a candidate is found to be incorrect/false, his/her candidature will be rejected summarily.

e) Candidates have to produce original documents of educational certificate and certificates of experience and other testimonials for verification at the time of interview. Interview will not be conducted if candidates fail to produce the original

certificates/testimonials/documents on the date of interview. If any of the particulars stated by the candidates in the application is found to be incomplete or incorrect on verification, or if it is found that the candidate has willfully suppressed any material fact/information relevant to the consideration of his/her case, without prejudice to any other that may be taken in consequence thereof, his/her candidature will be summarily rejected.

f) Candidates working in Govt./PSUs/autonomous bodies should apply through proper channel and bring NOC at the time of interview along with application forwarded through proper channel.

g) Candidates have to produce character certificate duly signed by a Gazetted Officer at the time of interview/joining as the case may be.

**(II) General:**

a) The above post is project specific for the limited period and are not for the regular establishment of HRIDC. (No other perks or benefits would be admissible except those mentioned above).

b) No TA/DA/journey expenses will be paid to the candidates for appearing in the interview. The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the interview venue in time. In case, interview continues for the next dates, candidates will have to make their own arrangement of stay, at their own cost.

c) The contractual engagement will not confer any right for regularization in HRIDC.

d) The corporation reserves the right to terminate the services at any time on giving one month notice. However, in case of gross negligence/misconduct/irregularities, the contractual appointment will be terminated with immediate effect and in such cases the employee will be liable for action as per law/policies of the company

e) As far as resignation from service is concerned, three months' prior notice is required to be submitted to the corporation.

f) Serving Govt. /PSU officials, if selected, will be allowed to join only after they are properly relieved from their parent organization.

g) Candidates will be required to undergo medical examinations after selection and will be considered for the proposed engagement only if found medically fit, in addition to other criteria.

h) Management reserves the right to cancel/enlarge/modify/alter the selection/recruitment process at any stage including number of posts at any stage, without issuing any further notice or assigning any reason thereafter.

i) Any information regarding this contractual recruitment process would be made available on the e-mail address provided by the candidate on the date of interview and/or shall be uploaded on HRIDC website. Candidates are advised to periodically check the website for further updates.

**--sd—**
**Sr. Manager/HR**
**HRIDC/Chandigarh**

**Annexure – I**

## Application form w.r.t. Vacancy Notice (No. HRIDC/2026/30)

| | |
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| Note:<br>i) Candidate must read the instructions carefully before filling up this application.<br>ii) Application to be made strictly in the given format and to be filled in English only. | *Space for self-attested photograph* |
| **Post applied for:** | |

| | | | |
|---|---|---|---|
| 1 | Name in full (in Block letters) | : | |
| 2 | Father's Name | : | |
| 3 | Date of Birth (DD/MM/YYYY) | : | |
| 4 | Category (UR/SC/ST/OBC) | : | |
| 5 | Present Post / Designation Held | : | |
| 6 | Nature of Present Employment Permanent / Deputation / Contract / Ad-hoc / Temporary | : | |
| 7 | Total Experience Post Essential Qualification | : | |
| 8 | Correspondence Address | : | |
| 9 | Contact Details | | |
| | (a) Email id | : | |
| | (b) Telephone (O) | : | |
| | (c) Telephone (R) | : | |
| | (d) Mobile Number | : | |

**10. Educational Qualification (both academic & professional 10th onwards): -**

| Examination Passed | Board/University/ Institution, Place/Country | Year of Passing | Subject | Marks obtained/ Max Marks | % of Marks/Grade |
|---|---|---|---|---|---|
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11. Detail of employment in chronological order. Please enclose separate sheets duly signed by you in case the space below is insufficient: -

| S. No. | Name of the Department/ Organization where worked and place of posting | Post held | From | To | Total Exp. in yrs. | Scale of Pay/IDA/ Consolidated and Annual Gross Salary | Nature of duties performed | Name of Unit / Project where worked |
|---|---|---|---|---|---|---|---|---|
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**PS: - Please Use separate Sheet for more experience.**

12. Details of Awards/Punishments: -

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I hereby certify and declare that I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae, duly supported with the documents submitted by me, will also be assessed by the Selection Committee at the time of selection for the post. All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview/appointment, action can be taken against me by the HRIDC, and my candidature/appointment shall automatically stand cancelled/terminated.

I further declare that I fulfil all the conditions of eligibility prescribed for the post applied for and in case my application is not received by HRIDC within the stipulated date due to postal delay or otherwise, HRIDC will not be responsible for any such delay.

(Name and Signature of the applicant)

Place:
Date:

**List of Enclosures:**

Annexure-II

## CERTIFICATE BY THE EMPLOYER ON OFFICIAL LETTER HEAD

1. It is certified that Mr./Ms._____ S/D/W of Sh._____ is working in this organization on the post of _____since_____

2. He/ She is drawing pay Rs. _____ in IDA pay scale_____ since _____or annual pay salary of Rs. _____ .

3. That there is no vigilance/disciplinary case pending or contemplated against Mr./Ms._____

4. That his/her Integrity is certified as 'Beyond Doubt.

5. That no major / minor penalty has been imposed on him / her during his/her service or a list of major / minor penalties imposed on him / her during his/her service is enclosed (as the case may be).

6. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature of the forwarding Officer Name:
Designation:
Telephone:
E-mail ID:
(Office Stamp)